

Investing in Our Community – Appendix 1

Grant applications for Royal Wootton Bassett & Cricklade Area Board 19 March 2014

Project Title	Applicant	Amount Requested
Cricklade Cricket Club New Netting and Bowling Machine Grant	Cricklade Cricket Club	£5000
Church Bush Hall essential alterations	Jubilee Gardens Project	£5000
Wootton Bassett Tennis Club Practice Wall	Wootton Bassett Sports Association	£5000.00
Additional radiators	Lyneham Village Hall	£500.00
WW1 Commemoration - Community Flower Festival	Royal Wootton Bassett Town Council	£1320.00
Cricklade Festival	Cricklade Festival Committee	£616.00

447	Community Area Grant	Cricklade Cricket Club New Netting and Bowling Machine Grant	Cricklade Cricket Club	£5000
<p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £5001+</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Cricklade Cricket Club New Netting and Bowling Machine Grant</p> <p>6. Project summary: Cricklade Cricket Club has a growing Junior Membership currently and we want to further grow and expand this. We had new nets built a few years ago that need some further renovation and upgrade and as part of this we want to purchase a Bowling Machine to assist with Junior and Senior Adult Coaching and likewise increase participation and Club numbers which will in turn create a future Legacy in terms of increased Club Members at the Club.</p> <p>7. Which Area Board are you applying to? Royal Wootton Bassett & Cricklade</p> <p>8. What is the Post Code of where the project is taking place? SN6 6BL</p>				

9. Please tell us which theme(s) your project supports:

Children & Young People
 Health, lifestyle and wellbeing
 Inclusion, diversity and community spirit
 Sport, play and recreation

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

01/2014

Total Income:

£13,339.87

Total Expenditure:

£11,431.84

Surplus/Deficit for the year:

£1908.03

Free reserves currently held:**(money not committed to other projects/operating costs)**

£6488.91

Why can't you fund this project from your reserves:

We are looking to fund 50% of the cost of this project ourselves this has come from fund raising in the Local Community that we have done over the last 2-3 years and whilst this has been very successful with events like the Jazz and Cream Tea, Club Raffle, Race Nights we are still a small club. The total project cost is in excess of £12,000 hence we are after the kind support of the Area Board in helping us to achieve our goals.

10b. Project Finance:

Total Project cost		£12851.51		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
SCP PVC Roll Out Mat 14.5m X 2m X2	1488.00	Club Fund Raising	yes	7851.51
New Batting Curtain	177.60			
Wrap Around Batting Curtain X2	372.00			
Bola Pro Bowling Machine with	2202.00			

Power Pack	
Dozen Balls for Bowling Machine	49.20
Preperation and installation of new base for Bowler Take Off	2299.30
Preperation and installation of base for throw down area	6263.41
Total	£12851.51

£7851.51

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Cricklade Cricket Club has grown its membership in the last few years but our current area of focus is in growing a more active Junior Membership. Last year for example we hosted a schools tournament at the cricket ground led by our local School St Sampsons which was a great success and we plan on doing the same again this year. That said currently we only have 2 junior Teams at Under 11 and Under 13's we aim to have a Under 15's in the next year but also expand to an Under 9's Team in 2 years from now. This will only be done by not only canvassing and attracting new young cricketers to Cricklade which we are doing with working with the local Schools etc but also by providing excellent facilities for Junior cricket coaching and excellent Coaching. In creating an enhanced net facility and purchasing a bowling machine we believe these will be one of the many catalysts to enable us to achieve this and create a sustainable Legacy for the Club in terms of first class facilities and Coaching. We hope to further forge a relationship with St Sampsons Junior School which will be fundamental in developing this. Alongside this our existing senior membership will benefit from these enhanced facilities and we also hope to attract more adult members. Currently we are thriving with 2 Teams playing in the Cirencester and District Cricket Association but we are always seeking out new players. Our current membership is around 40 Adult Members and 30 junior members.

14. How will you monitor this?

We will monitor this by keeping track of our Senior and Junior Membership numbers and the aim is to double our Junior Membership in the next 2 years and potentially increase our senior membership by 10 we see as a realistic aim in that same time frame.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The costings provided are exact costings as we have been out to the Market place and

gained these exact quotes for what we are after. This means if we were fortunate to be successful in our application with the matched funding we will provide as a Club we will be ready to commence the project immediately once the materials and equipment are sourced so we don't see this question being any sort of concern.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

570	Community Area Grant	Church Bush Hall essential alterations	Jubilee Gardens Project	£5000
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Church Bush Hall essential alterations

6. Project summary:

The Jubilee Gardens Project has operated as a charity since 1981. The charity provides learning opportunities for people with learning disabilities, particularly in horticultural skills. The charity currently has 15 students. The charity sells horticultural produce to supplement its income. The main building, in which the teaching, workroom and toilets are located is in much need of internal renovation to meet current health and safety requirements. The sum available from the charity's reserves will not be enough for the work that needs to be done. Some additional work will be done by volunteers.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of where the project is taking place?

SN5 4HY

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Economy, enterprise and jobs
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£125678

Total Expenditure:

£129414

Surplus/Deficit for the year:

£3736

Free reserves currently held:

(money not committed to other projects/operating costs)

£41208

Why can't you fund this project from your reserves:

The charity's unrestricted reserves are its sole working capital to provide for all contingencies in operating the centre. For example the vehicle that provides transport for students will have to be replaced next year and there are other essential repairs to the building which will have to be paid for out of reserves. The most essential items are the first

five in the list of expenditure, which total £5000

10b. Project Finance:

Total Project cost		£15020		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Entrance lobby floor to be resealed	220	Local donations and fundraising		10020
Main Hall level and seal floor	820			
Dining / Classroom new membrane	1920			
Kitchen new damp proof membrane and repairs to door.	1320			
Work room heavy duty membrane	720			
Main Hall, provide partition and upgrade floor	1950		yes	
Upgrade male toilets	4680			
Upgrade floor in female toilets	600		yes	
Refurbish workroom ceiling and provide low energy lights	420		yes	
Redecorate hall, classroom, Male toilets, back lobby and workroom	2370		yes	
Total	£15020			£10020

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The work of the project meets the criteria set by the Area board in the following way: It keeps students involved in practical healthy activity, much of which is outdoors Increasing access to activity for disabled people. It makes a contribution to the local economy by supplying horticultural produce to local restaurants. The project sells all that it produces. People of all generations in the local community support the project and its open days and sales of fruit, plants and vegetables are well supported and bring in income. The project demonstrates that people with learning disabilities can make a valuable contribution to the local economy. The events and activities at the project bring together people on the local community and the project is well recognised as a unique and valuable feature of life in Purton Parish

14. How will you monitor this?

The work will be done during a holiday break. It will be done by a local contractor after 3 quotations have been obtained and will be monitored by the Chairman of the Charity Mr G. Ham who is a qualified engineer and the Principal Mr Bruce Winthrop Porter

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project will deal with essential health and safety issues. The continuing repairs to the building will continue to be met from the charity's unrestricted resources. Outstanding decoration works will be done by volunteer labour.

16. Is there anything else you think we should know about the project?

The immediate cost of the essential health and safety works (of which this application is £5000) will be £15020 most of which the charity hopes to raise from local donations, the remainder will be taken from reserves.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

629	Community Area Grant	Wootton Bassett Tennis Club Practice Wall	Wootton Bassett Sports Association	£5000.00
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Wootton Bassett Tennis Club Practice Wall

6. Project summary:

The project seeks to construct a practice wall on new tennis courts that will be delivered as part of the relocation of Wootton Bassett Sports Association. Eight new floodlit courts are proposed and are being funded from the sale of the existing WBSA site; the practice wall is an additional feature which can be used for a range of coaching and fun activities to encourage more people to play tennis.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of where the project is taking place?

SN4 8DS

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2012

Total Income:

£85065.00

Total Expenditure:

£77216.00

Surplus/Deficit for the year:

£7849.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£12000.00

Why can't you fund this project from your reserves:

We have committed our reserves to delivery of the wider project and therefore cannot commit to fully funding the addition of the practice wall. However we are able to provide partnership funding of £5,000 from our reserves to this project if the grant application is successful.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £10000.00

Total required from Area Board £5000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Construction of wall	9000.00	Wootton Bassett Sports Association	yes	5000.00
Marking and finishes	1000.00			
Total	£10000			£5000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The practice wall will play an important role in the delivery of the Club's Tennis Development Plan, which has been developed to create a framework that ultimately will get more young people playing tennis. This will be done by: Extension of the junior schools programme from 3 to 5 schools. Usage of the courts by Royal Wootton Bassett Academy. Working in partnership with Wiltshire Youth Service to provide youth club tennis sessions. Growth in wheelchair tennis. We will work toward creating 2 once a week coaching groups by 2016 with 1 'taster' group per month. Providing court time for local Cubs/Scouts and Brownies/Guides. An increase in court time for member use and pay and play. An increase of court time available for coaching sessions from 126 hours currently to 206 hours at the new courts. The number of young people receiving coaching per week to increase from 65 to 130. More adults playing tennis through; Increase of court time available for pay and play sessions. Currently there is no pay and play time and we will offer 108 court hours per week at the new site. For the operating forecast we have estimated (conservatively) 10 pay and play users per week in the first two years. Increased coaching time leading to increase in adult group sessions from 12 hours to 24 hours per week and number of adults receiving group coaching from 26 to 52 within two years of move. More people playing - increase in adult members from 104 to 167 (61%) after five years at new site. Increase of non-members playing tennis from current 4 to 170 within 2 years of relocation. Short tennis sessions for over 50's. Weekly TennisForFree sessions to stimulate pay and play activity. The club is committed to the provision of free tennis, both in order to provide a service for the community and to promote itself to potential new members. We will use vouchers for free use of courts and attendance at the weekly TennisForFree session run by a coach. These sessions will be advertised by TennisForFree and locally by the club. Two of the planned eight courts will be available regularly for multi-use games purposes in order to give a service to the community and to introduce people to the facilities. So far we have identified the following uses and started planning their use with the relevant bodies. RWB Netball Club intends to use the MUGA for training and occasional charity matches. They believe our proximity to the RWB Academy will help them attract youngsters into Netball. RWB Youth Development Centre will use the MUGA regularly as will Cubs and Brownies for games sessions. The practice wall will enable greater use of the courts, ensure that during coaching sessions there are maximum opportunities for participants to be active throughout the session without necessarily having a partner. The wall offers scope for interesting and fun training drills for all ages.

14. How will you monitor this?

All of the activity that will be delivered at the new tennis facilities will be monitored by Wootton Bassett Tennis Club through its membership procedures, court usage records and through the ongoing review of its Tennis Development Plan.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will continue to operate through the activities and coaching programme that is delivered by Wootton Bassett Tennis Club. The practice wall will continue to play an important part of tennis coaching, fun sessions and skill development. The club has a sustainable operating forecast and club structure in place, details of which can be provided in full if required.

16. Is there anything else you think we should know about the project?

This is a stand alone facility improvement to the proposals to relocate WBSA from its current home. We consider that the relatively low cost addition of this wall to the new tennis courts

will increase the scope of activities that can be delivered and will be particularly useful in sustaining our growing coaching and tennis development programme.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

634	Community Area Grant	Additional radiators	Lyneham Village Hall	£500.00
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Lyneham Village Hall is not owned by the Parish Council. It is an independent charity

registered with the Charity Commission and is run by a Management Committee.

5. Project title?

Additional radiators

6. Project summary:

The main hall has only four radiators and is never very warm, impacting on our ability to attract hirers. The boiler is fairly modern and the heating engineer who services the boiler is of the opinion that a further two radiators will help in keeping the main room warm. This application is for funds to have two radiators re-positioned and two additional radiators fitted.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of where the project is taking place?

SN15 4PH

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

02/2014

Total Income:

£3030.86

Total Expenditure:

£2380.24

Surplus/Deficit for the year:

£650.62

Free reserves currently held:

(money not committed to other projects/operating costs)

£2100.00

Why can't you fund this project from your reserves:

This Committee has recently taken over management of the Village Hall. A deep clean was required which has been done at a cost of £500. A building survey was carried out at a reduced cost of £300 by a Lyneham resident when it was found that there are some building repair works of an urgent nature that have to be done to keep the building in a sound condition. This work will cost in the region of £500-£700. The Hall badly needs decorating and although we are hoping to ask Community Payback to help with the labour, they will still require a donation and we will have to fund the cost of materials. We will also have to

purchase oil in the next month or so, which will cost in the region of £1,000. Our regular monthly outgoings are around £134. This doesn't leave much in the way of 'free reserves' to fund this work and it is hoped that the Area Board can help with the small sum requested.

10b. Project Finance:

Total Project cost		£500.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Plumber quote for work	500.00		from our reserves	yes
				0.00
Total		£500		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Those in the community of Lyneham who use the village hall. Such users include Womens Institute, art classes, xercise classes, Parish Council for monthly meetings attended by the public, currently Scouts/Guides, Rainbows and Brownies, to name but a fee. We receive complaints that the Hall is cold, despite the heating being switched on in advance of bookings. Since the demise of RAF Lyneham, facilities provided by the RAF are no longer available to the civilian community, putting increased pressure on community buildings. Additional radiators will help to make the Village Hall warmer and thus more suitable for use by more members of the community e.g. children, young people and the elderly particularly.

14. How will you monitor this?

Increased bookings and feedback from current users that the Village Hall is warmer.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From hirings income

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

666	Community Area Grant	WW1 Commemoration - Community Flower Festival	Royal Wootton Bassett Town Council	£1320.00
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

We wish to work in partnership with Wiltshire Council supporting the community groups in which to provide this project.

5. Project title?

WW1 Commemoration - Community Flower Festival

6. Project summary:

As we approach the anniversary of the Great War, it is important to mark the occasion with appropriate respect and dignity. The community of Royal Wootton Bassett would like to come together to organise a Flower Festival situated in the churches, High Street shops, schools, groups to be involved and centered around Royal Wootton Bassett, which can be shared with surrounding parishes.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of where the project is taking place?

SN4 7BQ

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Festivals, pageants, fetes and fayres
Heritage, history and architecture

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£0

Total Expenditure:

£0

Surplus/Deficit for the year:

£0

Free reserves currently held:

(money not committed to other projects/operating costs)

£0

Why can't you fund this project from your reserves:

N/A

10b. Project Finance:

Total Project cost		£4045.00		
Total required from Area Board		£1320.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Flowers	1120.00			
Oasis, materials	200.00			
Poppy Seeds	200.00	RWBTC		200.00
Printing, advertising	200.00	RWBTC		200.00
RWBTC Officer Time	1000.00	RWBTC Officer Time		1000.00
Community Volunteers	1200.00	Community Volunteers - Churches		1200.00

WB Brass Band	125.00	Donations	125.00
Total	£4045		£2725

11. Have you or do you intend to apply for a grant from another area board within this financial year? No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project will involve support from 5 of the towns churches, the Ladies Guild, Business Association, Flower club, 3 Junior Schools, Royal Wootton Bassett Academy. It will provide a venue for Wootton Brass Band to perform a concert and we hope to combine this with Wiltshire Council Poetry reading at the Wootton Bassett Library. This event will be an occasion to bring the Community, High Street Shops, Public Houses, Schools, local groups and surrounding parishes together, to show our respects to all Fallen soldiers.

14. How will you monitor this?

Keep record of people attending the Flower Festival, the concert but noting this will only be 1 aspect of benefit achieved.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? NA

16. Is there anything else you think we should know about the project? NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

673	Community Area Grant	Cricklade Festival	Cricklade Festival Committee	£616.00
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Cricklade Festival

6. Project summary:

An annual, free community street fair held on Father's Day, this year on Sunday 15th June 2014 on Cricklade High Street, that aims to provide entertainment for all the family, activities and opportunities for Cricklade's groups and businesses to promote the town. The festival started in 2000, part of the Council's millennium legacy work. It's organised by a committee of 10 volunteers with a reputation for being well organised and professional. It is free to attend and funded by sponsorship, fundraisers, donations and charging stallholders. All monies generated are reinvested in the next year's festival to ensure continuity and growth.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of where the project is taking place?

SN6 6AA

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

08/2013

Total Income:

£14277.00

Total Expenditure:

£13038.00

Surplus/Deficit for the year:

£1239.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

This surplus is reinvested towards the basic event production costs of the next year's event - last year the total production costs (excluding entertainers) was £5134. Stage hire alone costs £1200. There is no budget for the purchase of additional equipment, such as marquees and gazebos.

10b. Project Finance:

Total Project cost		£1316.00		
Total required from Area Board		£616.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Marquee 6x8m	729	Donation from		700
(inc VAT)		benefactor		
Ratchet tie	40			
down kit				
Heavy duty	56			
pegs				
Gazebo 3mx3m				
@ Â£99.99 ea	300			
x 3 off				
Side panels @				
Â£49.99 ea x 3	150			
off				
Weighted feet				
@ Â£11.99 a	36			
pair x 3 off				
Delivery	5			
Total	£1316			£700

11. Have you or do you intend to apply for a grant from another area board within this

financial year? No

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The festival will benefit because we will be able to stage more activities in the marquee, in all weathers, such as craft stalls for children. The gazebos will ensure more professionalism: a backstage changing area; a private first aid area and all weather protection for festival goers and acts or stallholders. Community groups will also benefit by the availability on loan of the equipment. Local groups such as Cricklade Bloomers and Jenner Hall have expressed an interest - see quotes below. This is seen as another good investment for the community. Cricklade Bloomers fully support this application. As a community group who hold public/community events we are often in need of good weather protection, to have use of the marquee would help us to organise events such as tree planting in the winter which can go ahead ahead whatever the weather by having a large covered area protected from the elements for families, volunteers and community members. □ Anita Barrett, Chairperson Jenner Hall Group have talked about needing a marquee or gazebo for weather protection for stallholders at outside events in particular. □ Vicky McIntosh, Secretary Jenner Hall Committee.

14. How will you monitor this?

The festival committee will log which groups borrow the items, when and how often, so that we can monitor their safe usage and return, quality control, and ensure items are available when requested. The equipment will be kept centrally in Cricklade in a secure area.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off purchase of equipment. The event will continue using fundraising via events, sponsorship, donations and stallholder fees to cover production and entertainment costs.

16. Is there anything else you think we should know about the project? N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable): yes The information on this form is correct, that any award received will be spent on the activities specified.
